

Enrolment Application Form

HLT54115 Diploma of Nursing

Please fill in all sections of this enrolment form and return completed and signed to Marr Mooditj Training. If you do not fill in all sections and provide all attachments then your application will not be processed.

Student Details

Title Mr Mrs Miss Ms Other Gender Male Female Other

Surname _____ Given name(s) _____

Address _____ Suburb _____

Postcode _____ DOB _____ Place of birth _____

Home phone _____ Mobile phone _____

Email address _____

Unique Student Identifier (USI)

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If you do not have a USI please create one at the following website.

<http://www.usi.gov.au/createyour-USI>

Course Eligibility

To be eligible for entry to this course (and eligible for VSL) applicants must be 18 years of age or older and are required to have:

- An Australian Year 12 Certificate, passing in maths and science (provide a copy) OR a qualification at Certificate IV (4) or higher in the AQF where the instruction has been in English (provide a copy) **and**
- Achievement of Exit Level 3 in an ACER literacy, language and numeracy test (MMT will arrange for you to sit this test).

If WACE/Year 12 Certificate/Certificate IV is not obtained, the minimum requirement is attendance and satisfactory completion of at least six years of primary and secondary education taught and assessed in English, including at least two years between years 7 and 12, as specified in the NMBA English language skills recognition standard.

Course Fee Information

Targeted Fee Relief course:

Concession \$400.00

Non-Concession \$1,200.00

Please see the following page for full details of fees by Unit of Competency. Please see Course Fees for all concession eligibility criteria.

The Student tuition fees are **indicative** only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as Student Services and Resource Fees.

VET Student Loans (VSL) may be available for eligible students in Diploma or higher level courses.

Study Block	Unit Code and Name	Fee per unit from 1 July 2020	
		Concession Capped at \$400 per year	Non Concession Capped at \$1,200 per year
1	HLTWHS006 Manage personal stressors in the work environment	\$16.80	\$56.70
	HLTINF001 Comply with infection prevention and control policies and procedures	\$14.40	\$48.60
	HLTWHS002 Follow safe work practices for direct client care	\$12.00	\$40.50
2	CHCCOM005 Communicate and work in health or community services	\$24.00	\$81.00
	CHCPRP003 Reflect on and improve own professional practice	\$19.20	\$64.80
	HLTENN002 Apply communication skills in nursing practice	\$21.60	\$72.90
3	HLTENN008 Apply legal and ethical parameters to nursing practice	\$14.40	\$48.60
	HLTAAP002 Confirm physical health status	\$24.00	\$81.00
	HLTAAP003 Analyse and respond to client health information	\$24.00	\$81.00
4	HLTCAR001 Perform electrocardiography (ECG)	\$43.20	\$145.80
	CHCDIV001 Work with diverse people	\$14.40	\$48.60
	CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety	\$14.40	\$48.60
	HLTENN001 Practice nursing within the Australian health care system	\$43.20	\$145.80
5	HLTENN015 Apply nursing practice in the primary health care setting	\$33.60	\$113.40
	HLTAID003 Provide first aid	\$9.60	\$32.40
	HLTENN013 Implement and monitor care of the older person	\$50.40	\$170.10
6	HLTENN010 Apply a palliative approach in nursing practice	\$21.60	\$72.90
	HLTENN004 Implement, monitor and evaluate nursing care plans	\$48.00	\$162.00
	HLTENN003 Perform clinical assessment and contribute to planning nursing care	\$38.40	\$129.60
7	HLTENN006 Apply principles of wound management in the clinical environment	\$24.00	\$81.00
	HLTENN007 Administer and monitor medicines and intravenous therapy	\$120.00	\$405.00
8	HLTENN009 Implement and monitor care for a person with mental health conditions	\$45.60	\$153.90
9	HLTENN011 Implement and monitor care for a person with acute health problems	\$45.60	\$153.90
	HLTENN012 Implement and monitor care for a person with chronic health problems	\$45.60	\$153.90
	HLTENN005 Contribute to nursing care of a person with complex needs	\$45.60	\$153.90

The above fees are calculate according to the nominal hours for each unit, multiplied by the hourly rate specified by the WA Department of Training & Workforce Development in according with the VET Fees and Charges Policy 2021 (www.dtwd.wa.gov.au). All fees are indicative only and are subject to change given individual circumstances and changes to the VET Fees and Charges Policy at the time of enrolment and the calendar year in which study is undertaken. Additional fees may apply, such as for student services and resources. The fees for this course are capped under the WA Government's Lower Fees/Local Skills Initiative in 2020.





Enrolment Requirements

Below are listed the requirements for enrolment at Marr Mooditj Training. Please tick the boxes that apply.

- I have been provided with the fees and charges
- I am of Aboriginal and/or Torres Strait Islander descent and **older than 18 years**
- I agree to adhere to Marr Mooditj Training’s policies and procedures and student code of practice
- I have attached evidence that I am eligible for concessional rate (if applicable)
- I am currently living in Western Australia
- I have attached a certified copy of my Police Clearance or a Criminal History Check and Working with Children Check or application receipts
- I am an Abstudy approved student and have provided certified evidence of my away from base address and Abstudy statement (**students who require away from base support**)

To access travel and accommodation support you must be an Abstudy approved student. **You must provide the Abstudy Statement to Marr Mooditj Training before any travel and accommodation can be arranged.**

What Are Your Reasons for doing this Course?

Please tick your reasons for doing this course in the boxes below (tick all that apply)

To get a job	<input type="checkbox"/>	It is part of my job requirements	<input type="checkbox"/>
To develop my own business	<input type="checkbox"/>	I want extra skills	<input type="checkbox"/>
To try for a different career	<input type="checkbox"/>	For personal interest/Self development	<input type="checkbox"/>
To get a promotion	<input type="checkbox"/>	Other reasons (write reasons below)	<input type="checkbox"/>

Previous Enrolments

Is this the first time you have enrolled in a course at Marr Mooditj? Yes No
If NO, please list the courses in which you have previously enrolled, and approximate date(s)

Course	Date
_____	_____
_____	_____
_____	_____
_____	_____



Language, Literacy and Numeracy

Please tick the boxes that apply for your level of English language, literacy and numeracy (LLN). We need this information to identify whether you need LLN support.

	Very Well	Well	Not very well	Not at all
I can speak/understand English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can read English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can write in English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can do maths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Educational Background

Please tick the boxes below to show your secondary (school) and post secondary (university/vocational) education.

Secondary (tick highest attended)	Post-Secondary (tick all that apply)
Year 12 or equivalent <input type="checkbox"/>	Doctorate <input type="checkbox"/>
Year 11 or equivalent <input type="checkbox"/>	Master's Degree <input type="checkbox"/>
Year 10 or equivalent <input type="checkbox"/>	Bachelor's Degree <input type="checkbox"/>
Year 9 or equivalent <input type="checkbox"/>	Advanced Diploma <input type="checkbox"/>
Year 8 or equivalent <input type="checkbox"/>	Diploma or Associate Diploma <input type="checkbox"/>
Never attended school <input type="checkbox"/>	Certificate IV <input type="checkbox"/>
	Certificate II or Trade <input type="checkbox"/>
Year completed (eg 1961) _____	Certificate II <input type="checkbox"/>

Please **attach** evidence of Year 11 or 12 completion, and/or evidence of completion of Certificate III or higher level post-secondary qualifications.

Support Needs

Do you have any disability, impairment or health condition that might affect your studies or require special support? Yes No

If YES, please provide details of the disability/condition(s) and support needed

Disability/Condition	Support Required
_____	_____
_____	_____
_____	_____



Privacy Notice

Under the *Data Provision Requirements 2012*, Marr Mooditj Training is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by Marr Mooditj Training for statistical, administrative, regulatory and research purposes. Marr Mooditj Training may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

How Did You Hear About Us?

- Newsletter Radio Word of Mouth Family/Friend Facebook Website
 Job Network Other _____

Employment History

Please tick the box that best describes your current employment status

Full time	<input type="checkbox"/>
Part time	<input type="checkbox"/>
Employer	<input type="checkbox"/>
Unemployed, seeking full time employment	<input type="checkbox"/>
Unemployed seeking part time employment	<input type="checkbox"/>



Please provide your employer's contact details

Employer Name _____

Address _____

Suburb _____ Postcode _____

Position held _____

Employer phone _____

Supervisor's email _____

Confirm if employer is paying for the non-concessional fees for your course Yes No

STUDENT SIGNATURE _____ **Date** _____

PARENT/GUARDIAN SIGNATURE _____ **Date** _____

Parent Guardian signature for all applicants under the age of 18

Submit Your Application to:

MARR MOODITJ TRAINING
 PO BOX 1030, BENTLEY DELIVERY CENTRE, WA 6983
 Phone: (08) 9351 9344 Fax: (08) 9350 6830
 Email: reception1@marrmooditj.com.au

Application Process

1. A letter of acknowledgement will be sent by mail to you within 2 working days of receipt of your application. If you have not received an acknowledgement please telephone Marr Mooditj Training.
2. Marr Mooditj Training will process your application within 5 working days, and upon successful application, will send you a confirmation of your enrolment.
3. Applicants may be encouraged to complete Language, Literacy and Numeracy training prior to enrolment in the course of their choice.
4. If you have not provided the required evidence, this may interrupt your processing and take longer to confirm your enrolment.



OFFICE USE ONLY

Name and signature of person receiving application.

_____	_____	_____
Name	Signature	Date

Name and signature of person sending acknowledgement letter.

_____	_____	_____
Name	Signature	Date

Name and signature of person approving application.

_____	_____	_____
Name	Signature	Date

If application is not approved, please provide reasons.

Is student eligible for Travel and Accommodation?	<input type="checkbox"/> Yes	If YES, has Travel and Accommodation Officer been informed?	<input type="checkbox"/> Yes
	<input type="checkbox"/> No		<input type="checkbox"/> No

Name and signature of person sending confirmation of enrolment letter.

_____	_____	_____
Name	Signature	Date