



# Application Enrolment Form

## CHC51015 Diploma of Counselling

Please fill in all sections of this application for enrolment form and return completed and signed to Marr Mooditj Training. If you do not fill in all sections your application will not be processed.

### Applicants Details

Title: ☐ Mr ☐ Mrs ☐ Miss ☐ Ms

Gender: ☐ Male ☐ Female

Surname: \_\_\_\_\_ Given name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Suburb: \_\_\_\_\_

Postcode: \_\_\_\_\_ DOB: \_\_\_\_\_ Place of birth: \_\_\_\_\_

Home phone: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

Email address: \_\_\_\_\_

### Unique Student Identifier (USI)

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If you do not have a USI please create one at the following website.

<https://www.usi.gov.au/students/get-a-usi>

### Course Fees and Charges

**Course Fees for 2024**  
capped annually:

**Concession Rate \$400.00**

**Non-Concession Rate \$1200.00**

The student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as Student Services and Resource Fees.

All fees are calculated according to the nominal hours for each unit in the qualification, multiplied by the hourly rate specified by the WA Department of Training & Workforce Development in accordance with the *VET Fees and Charges Policy*. Detailed unit costs can be provided on request. As a student of Marr Mooditj Training, you have rights as a consumer, in accordance with Western Australia laws. Further information is available at

<https://www.commerce.wa.gov.au/consumer-protection/consumer-rights>

To be eligible for fee free, YOU MUST provide the following with the application form: Valid Pensioner Concession Card or Health Care Card or Centrelink Income Statement.

If no evidence is provided with this application, you may require paying fee for service course fee.

**Students who work full time may require paying fee for service course fee.**



## Enrolment Requirements

Below are the specified details for enrolment at Marr Mooditj Training.

Agree to pay the Fees and Charges

You must be Aboriginal and/or Torres Strait Islander descent

Must be 18 years or older

Have completed a CHC43315 Certificate IV in Mental Health or equivalent; or evidence of currently working in industry.

Agree to our Student Handbook

To be eligible for fee free or concession rate, you must provide evidence of a valid Pensioner Concession Card or Health Care card or Centrelink Income Statement

Residing in Western Australia

Provide a certified copy of my Police Clearance or a Criminal History Check and Working with Children Check to attend any practical placements

You may need to provide a copy of my Covid-19 full Vaccination certificate to attend any practical placements

**For Country Students:** To access travel and accommodation you must be an ABSTUDY approved student. You must provide the ABSTUDY statement to Marr Mooditj Training before any travel and accommodation can be arranged.

Are you currently receiving ABSTUDY? ☐ Yes ☐ No

## Language, Literacy and Numeracy

Please tick the boxes that apply for your level of English language, literacy, and numeracy (LLN). We need this information to identify whether you need LLN support.

	Very Well	Well	Not very well	Not at all
I can speak/understand English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can read English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can write in English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can do maths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Support Needs

Do you have any disability, impairment or health condition that might affect your studies or require special support? ☐ Yes ☐ No



If YES, please provide details of the disability/condition(s) and support needed.

Disability/Condition	Support required

## Educational Background

Please tick.

Secondary (tick highest attended)	Post-Secondary (tick all that apply)
Year 12 or equivalent <input type="checkbox"/>	Doctorate <input type="checkbox"/>
Year 11 or equivalent <input type="checkbox"/>	Master's Degree <input type="checkbox"/>
Year 10 or equivalent <input type="checkbox"/>	Bachelor's Degree <input type="checkbox"/>
Year 9 or equivalent <input type="checkbox"/>	Advanced Diploma <input type="checkbox"/>
Year 8 or equivalent <input type="checkbox"/>	Diploma or Associate Diploma <input type="checkbox"/>
Never attended school <input type="checkbox"/>	Certificate IV <input type="checkbox"/>
	Certificate III or Trade <input type="checkbox"/>
Year completed (e.g., 1991) _____	Certificate II <input type="checkbox"/>

\*Please attach post-secondary certificates if ticked

## Employment Status

Please tick.

Full time	<input type="checkbox"/>
Part time work more than 20 hours a week	<input type="checkbox"/>
Part time work less than 20 hours a week	<input type="checkbox"/>
Unemployed, seeking full time employment	<input type="checkbox"/>
Unemployed seeking part time employment	<input type="checkbox"/>

If employed, please provide your employer's contact details:

Employer Name \_\_\_\_\_

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Position held \_\_\_\_\_

Manager contact number \_\_\_\_\_

Manager email \_\_\_\_\_

Please send an invoice to my employer ☐ Yes ☐ No

## What Are Your Reasons for Doing this Course



Please tick	
To get a job <input type="checkbox"/>	It is part of my job requirements <input type="checkbox"/>
To develop my own business <input type="checkbox"/>	I want extra skills <input type="checkbox"/>
To try for a different career <input type="checkbox"/>	For personal interest/Self development <input type="checkbox"/>
To get a promotion <input type="checkbox"/>	Other reasons (write reasons below) <input type="checkbox"/>
	<hr/>

## Previous Enrolments

Is this the first time you have enrolled in a course at Marr Mooditj? ☐ Yes ☐ No

Please list the courses in which you have previously enrolled, and approximate date(s)

Course	Date
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

## Privacy Notice & Declaration

Under the *Data Provision Requirements 2012*, **Marr Mooditj Training** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used, or disclosed by **Marr Mooditj Training** for statistical, administrative, regulatory and research purposes. **Marr Mooditj Training** may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts.
- facilitating statistics and research relating to education, including surveys and data linkage.
- pre-populating RTO student enrolment forms.
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring, and evaluation

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third-party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).



## How Did You Hear About Us?

- ☐ Newsletter ☐ Radio ☐ Word of Mouth ☐ Family/Friend ☐ Facebook ☐ Website  
☐ Job Network ☐ Other \_\_\_\_\_

## Applicants Declaration

**I certify that the information provided in this application are true and correct.**

**APPLICANTS SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## Submit Your Enrolment to:

MARR MOODITJ TRAINING

PO BOX 1030, BENTLEY DELIVERY CENTRE, WA 6983

Phone: (08) 9351 9344 Fax: (08) 9350 6830

Email: [enrolment@marmooditj.com.au](mailto:enrolment@marmooditj.com.au)

## Enrolment Process

1. Marr Mooditj Training (MMT) will send SMS to your mobile number advising your application status within 2 working days.
2. If you don't receive an SMS within 2 working days, please give us a call.
3. An email with your course information (course date, student handbook and fees and charges) will be sent within 5 working days.
4. MMT will send confirmation of your enrolment 4-5 weeks prior to your course start date to your email address.

## OFFICE USE ONLY

**Please stamp to acknowledge this application has been processed and date.**

Stamp here